

Assistant Deputy Director of Operations (Conventional) Housing Authority of Baltimore City

The Assistant Deputy Director of Operations (Conventional) position at the Housing Authority of Baltimore City (HABC) offers an opportunity to contribute to the day-to-day and long-term viability of the nation's fifth-largest public housing authority. The HABC provides safe, high-quality affordable housing to over 25,000 residents in public and subsidized housing. The HABC seeks to maintain a vibrant and diverse community by providing residents with access to housing in safe, livable, and decent neighborhoods.

The Assistant Deputy Director of Operations will direct Property Managers throughout HABC's housing portfolio in developing and achieving occupancy, collections, maintenance, and program compliance objectives. The incumbent is responsible for long and short-term strategic goal-setting within the Housing Operations Division; as well as for recruiting, hiring, training, and providing guidance to Property Managers. The ideal candidate will demonstrate considerable independence, evaluative thinking, written and oral communication skills, and property management expertise. The candidate's skills and knowledge should include familiarity with HUD's Moving to Work (MTW) program.

Desired Education, Background & Competencies

Bachelor's degree in public administration, business administration, social science, or a related field and eight (8) years of increasingly responsible administrative experience in the planning, development, implementation, and operation of housing management and maintenance services associated with the administration of government-funded, low-income housing assistance programs. At least four (4) years of the required experience must be in a supervisory or management capacity. An equivalent combination of education, training, and experience that provides the required knowledge and abilities may be considered.

Compensation and Benefits

- Compensation is commensurate with experience
- Competitive benefits package offered

To apply, please send a resume and cover letter with salary history to Human Capital Initiatives by email: recruit@humancapitalinitiatives.com

Please include the job title "Assistant Deputy Director of Operations (Conventional)" in the subject line of your email. Do not contact the HABC directly regarding this position. Candidate information will be kept confidential.

The Housing Authority of Baltimore City is an equal opportunity affirmative action employer. Minorities, individuals with disabilities, and others are encouraged to apply.